Paper Submission Guide
from 2018 onwards
for
Research Papers
Thematic Topic Papers


Contents
1. Introduction ........................................................................................................................................... 2
2. Paper submission step by step .............................................................................................................. 2
   Step 1: Registration ................................................................................................................................. 2
   Step 2: First Paper Upload ..................................................................................................................... 4
   Step 3: Receive Review and Final Paper Version Upload ....................................................................... 7

Figures
Figure 1: SUBMISSION MENU.................................................................................................................. 2
Figure 2: Link to Author Registration for Paper Upload ........................................................................... 3
Figure 3: Author Registration Form .......................................................................................................... 4
Figure 4: Select the Right Type of Paper to Submit .................................................................................. 5
Figure 5: Login for Research Paper Upload .............................................................................................. 5
Figure 6: Login for Thematic Paper Upload ............................................................................................... 6
Figure 7: Upload FIRST or FINAL (CAMERA READY) Paper ................................................................. 7
Figure 8: Receive Reviews for Refinement .................................................................................................. 7
Figure 9: Upload of Paper Final Version ................................................................................................... 8
1. Introduction

Since 2006 we have been using an e-commerce and password controlled system for
- Authors registration
- Paper submission
- Paper review and
- Final paper submission.

You have to follow the following three basic steps:

1. Registration
2. Paper Upload
3. Receiving the review notes and decisions and final paper submission.

2. Paper submission step by step

Step 1: Author Registration for Paper Upload

You have to register at http://www.eurospi.net by selecting the menu item “Submission” and follow the link “Author registration” (see Figures 1 and 2).

Figure 1: SUBMISSION MENU
Note 1: Do not confuse author registration with the registration for attendance to the conference. An author registration gives you an account to upload papers, to receive reviews, and to upload refined papers, but for the attendance additionally the normal attendee registration function will have to be used.

Note 2: If you have already registered and you remember your login details then you do not need to register as author again, just proceed with step 2. If you register again the system will change your password and your old password becomes invalid.

In the author registration form (see Figure 3) you have to enter their email address first and press “shift”. If you have registered before (in a previous EuroSPI conference) your name will be displayed. The address details are not displayed and have to be entered again. This is due data protection.

By choosing the button “send” you will be registered with the entered login name and a random password will be generated. Your userID (login name) and your password will be sent to you by email. You will receive an email with your login details. If you did not receive an email send a request with email title “EuroSPI Password” to rmess@iscn.com to check your password.
If you have registered before, the system (after entering your email and pressing the shift key) will show your name. You still have to enter the address details again. This is due to data protection.

Figure 3: Author Registration Form

Step 2: First Paper Upload

After registering you can select between

✓ Workshop Paper Submission
✓ Research Paper Submission
✓ Experience/Industry Paper Submission
✓ PhD Paper Submission

You have to choose then either research paper of thematic topic paper submission and log in to get access to the upload function (see Figure 4).
Paper Submission and Author Registration

Author/Reviewer Registration

Since 2006 we have been using an e-commerce and password controlled system for:

- Authors/reviewer registration
- Paper submission
- Paper review and
- Final paper submission and
- Presentation upload

Please read and apply the Upload and Working Guide for Authors. More...

Information about Paper Submission

Research papers shall be 8-12 pages, and address the below research paper topics in the call.

- Research Paper Submission

Thematic topics papers shall be 8-12 pages, and address one of the 10 thematic paper topics per workshop community below.

- Thematic Paper Submission for one of the 10 workshop communities

Figure 4: Select the Right Type of Paper to Submit

Figure 5: Login for Research Paper Upload
Figure 6: Login for Thematic Paper Upload

After logging in you will see your private upload and working area. In this area you can upload papers by choosing the document type, entering the document title, uploading the file and choosing FIRST VERSION or FINAL (CAMERA READY) VERSION (in the combo box). (see Figure 7)

Important Note:

FIRST VERSION represents a paper that is submitted for review.

FINAL (CAMERA READY) VERSION represents a paper that has been refined based on review comments and is being submitted for publication.
Step 3: Receive Review and Final Paper Version Upload

After logging in you will see your private upload and working area. When scrolling down you can see the papers you have submitted. In this submission table (if reviews have been performed and uploaded) you can directly see the reviews and the review decision (see Figure 8).

Figure 8: Receive Reviews for Refinement

After reworking your paper please upload this paper as FINAL VERSION with the paper upload function again (see Figure 9).
Important Note:

For the first version of a paper only one copy (the latest) will be kept by the system.
For the final version of a paper only one copy (the latest) will be kept by the system.

After reworking your paper please upload this paper as FINAL (CAMERA READY) VERSION.

Figure 9: Upload of Paper Final Version